



LOWELL PUBLIC SCHOOLS

B.F. Butler Middle School
Lowell, MA 01852

Teresa Soares-Pena
Principal

Tel: (978) 937-8973
Fax: (978) 937-2819

Jaime Moody
Assistant Principal

Donna Maluccio
Assistant Principal

March 14, 2022

Dr. Joel Boyd
Superintendent of Lowell Public Schools
155 Merrimack Street
Lowell, MA 01852

Greetings Superintendent Boyd & Lowell Public School Committee Members,

The Butler Middle School would like to offer to its 8th grade the opportunity to travel to Boston for a field trip through Capital Tours, Inc. The trip will take place on Tuesday, May 31, 2022 through Wednesday, June 1, 2022, following the school's MCAS testing. The total expense per student is \$584.00 (see attached itinerary). Butler Middle School plans to undertake fundraising efforts throughout April and May to defray costs for all participating students. As such, the field trip will come at no expense to the Lowell School Department or the City of Lowell. Attached please find the parent letter, proposed itinerary, and the optional trip cancellation insurance.

The field trip plans include 35 students with three educator and administrator chaperones: Aaron King, 8th Social Studies Teacher, Tiffany Barlow, 5th Social Studies Teacher, and Jaime Moody, Assistant Principal. Should more than 35 students express interest in participating in this opportunity, additional staff chaperones will attend. Capital Tours charges no fee for chaperones and additional substitutes will not be needed for classroom coverage at our school.

The field trip to Boston is academically oriented and will enhance their understanding of multiple standards identified in the Massachusetts History and Social Science Curriculum Frameworks, U.S. History Learning Standards. These standards include USI.11, describe the purpose and functions of government; USI.13, explain why the United States government is classified as a democratic government; USI.14, explain the characteristics of American democracy, including the concepts of popular sovereignty and constitutional government, which includes representative institutions, Federalism, separation of powers, shared powers, checks and balances, and individual rights; and, USI.15, explain the varying roles and responsibilities of federal, state, and local governments in the United States. Upon return, students will engage in a reflection writing assignment as well as teacher-facilitated and student-led discussions on the role of government in a society and the purpose of democracy for our country.

Thank you for your consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Teresa Soares-Pena".

Teresa Soares-Pena
Principal

CAPITAL TOURS, INC.

200 Merrimack Street, Suite 401 • Haverhill, Massachusetts 01830 • Tel. (978) 373-9140

www.capitaltours.net

January 19, 2022

BUTLER MIDDLE SCHOOL "PROPOSED" BOSTON 2022 ITINERARY

Day 1	7:30 AM	Depart Wang School
Tuesday	9:00 AM	Guided Tour of Boston to include: Freedom Trail, Old State House, Old North Church behind the Scenes tour of Bell Ringing Chamber and the Crypt, Sam Adams Burial Place
May 31, 2022	12:30 PM	Lunch at Quincy Market (\$15.00 stipend)
	1:30 PM	Guided Tour continues to Old Ironsides and Bunker Hill Monument
	5:00 PM	Check in to the Hampton Inn & Suites by Hilton*
	6:30 PM	Boston Red Sox vs. TBA (\$ 15.00 stipend for dinner in Fenway Park)
Day 2	7:30 AM	Breakfast at hotel
Wednesday	9:00 AM	Boston Duck Tour from the Prudential Center
June 1, 2022	11:30 AM	Lunch at CambridgeSide Galleria (\$ 15.00 stipend)
	1:00 PM	Edward M. Kennedy Institute for the U.S. Senate
	3:00 PM	Museum of Science
	5:30 PM	Dinner at Polcari's in Woburn, MA
	7:00 PM	Depart for Lowell, MA
	8:00 PM	Estimated arrival at School

*Hampton Inn & Suites by Hilton
811 Massachusetts Avenue
Boston, MA 02118
Tel. 617-445-6400

STUDENT DELUXE

GROUP TRAVEL PROTECTION

SCHEDULE OF INSURANCE COVERAGE AND OTHER NON-INSURANCE SERVICES

Trip Cancellation - 48 hours	75% of Trip Cost
Trip Interruption	25% of Trip Cost
Travel Delay - 6 hours	\$750 (\$150/day)
Missed Connection - 3 hours	\$500
Baggage/Personal Effects	\$2,500
Baggage Delay - 24 hours	\$500
Non-Medical Emergency Evacuation	\$150,000
Accident & Sickness Medical Expense	\$25,000
Emergency Medical Evacuation (Medifac)	\$100,000
Repatriation & Return of Remains	\$10,000
Cancel for Any Reason (CFAR)*	Optional

Non-Insurance Worldwide Emergency Assistance Services (Provided by Travel International)	Included
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Coverages may vary and not all coverage is available in all jurisdictions.

* Subject to the maximum benefit amount of \$10,000.

** For \$0 Trip Cost, there is no Trip Cancellation and Trip Interruption is limited to \$500 return air only.

*** CFAR coverage is up to 75% of the nonrefundable trip cost (subject to \$10,000 maximum). CFAR is optional and available for individuals or your entire group. Trip cancellation must be 48 hours or more prior to scheduled departure. CFAR is available if purchased at the time of original plan purchase and with, or before your final payment for your trip, and you paid your Travel Supplier for the full cost for all non-refundable trip costs for your trip prior to your cancellation of your trip. For \$0 Trip Cost there is no CFAR. This benefit is not available to residents of New York State.

PER PERSON RATES WITH CFAR*

Cost of Trip	Rate	Cost of Trip	Rate
\$0	N/A	\$2,501 - \$3,000	\$121.50
\$1 - \$200	\$18.00	\$3,001 - \$3,500	\$141.00
\$201 - \$400	\$25.50	\$3,501 - \$4,000	\$162.00
\$401 - \$600	\$31.50	\$4,001 - \$4,500	\$181.50
\$601 - \$800	\$37.50	\$4,501 - \$5,000	\$202.50
\$801 - \$1,000	\$45.00	\$5,001 - \$5,500	\$223.50
\$1,001 - \$1,500	\$61.50	\$5,501 - \$6,000	\$244.50
\$1,501 - \$2,001	\$81.00	\$6,001 - \$6,500	\$265.50
\$2,001 - \$2,500	\$102.00	\$6,501 - \$7,000	\$285.00

The above rates are for trips up to 30 days - for each day over 30 add \$3.00 per person per day.

* Cancel For Any Reason (CFAR) benefit not available to residents of New York State

All of the above rates are for the plan which includes insurance and non-insurance services.

Travel Insured International
844-440-8113
groups@travelinsured.com
www.travelinsured.com

**COMPETING
ATHLETES CAN BE
COVERED UNDER
THE PLAN!**



**TRAVEL INSURED
INTERNATIONAL**
A TRAVEL SUPPLY COMPANY

CAPITAL TOURS, INC.

PAYMENT INFO:

To purchase the Travel Insured Student Deluxe Protection Plan with Cancel for Any Reason, please mail this form with a check to:

Capital Tours, Inc.
200 Merrimack St. Suite 401
Haverhill, MA 01830
(978) 373-9140

APPLICATION:

Applicant Name(s): _____

Trip Name: _____

Trip Dates: _____

Address: _____

Phone: _____

Email: _____

Trip Cost: _____

Optional CFAR* (please circle): YES NO

Plan Cost: _____

Parent/Guardian Signature _____

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GENERAL LIMITATIONS AND EXCLUSIONS

Insurance benefits are not payable for any loss due to, arising or resulting from: 1. suicide, attempted suicide or any intentionally self-inflicted injury of You, a Traveling Companion, Family Member or Business Partner booked to travel with You, while sane or insane; 2. an act of declared or undeclared war; 3. participating in maneuvers or training exercises of an armed service, except while participating in weekend or summer training for the reserve forces of the United States, including the National Guard; 4. riding or driving in races, or speed or endurance competitions or events; 5. mountaineering (engaging in the sport of scaling mountains generally requiring the use of picks, ropes, or other special equipment); 6. participating in skydiving or parachuting, hang gliding or bungee cord jumping; 7. piloting or learning to pilot or acting as a member of the crew of any aircraft; 8. being intoxicated as defined in the Plan, or under the influence of any controlled substance unless as administered or prescribed by a Legally Qualified Physician; 9. the commission of or attempt to commit a felony or being engaged in an illegal occupation; 10. normal childbirth or pregnancy (except Complications of Pregnancy) or voluntarily induced abortion; 11. dental treatment (except as coverage is otherwise specifically provided in the Plan); 12. amounts which exceed the Maximum Benefit Amount for each coverage as shown in the Plan's Schedule of Benefits; 13. due to a Pre-Existing Condition, as defined in the Plan. The Pre-Existing Condition Limitation does not apply to the Emergency Medical Evacuation or return of remains coverage; 14. medical treatment during or arising from a Trip undertaken for the purpose or intent of securing medical treatment; 15. a mental or nervous condition, unless hospitalized for that condition while the Plan is in effect for You; 16. due to loss or damage (including death or injury) and any associated cost or expense resulting directly from the discharge, explosion or use of any device, weapon or material employing or involving chemical, biological, radiological or similar agents, whether in time of peace or war, and regardless of who commits the act and regardless of any other sequence thereto.

The following limitation applies to Trip Cancellation: All cancellations must be reported to the Travel Supplier within 72 hours of the event causing the need to cancel. If the event delays the reporting of the cancellation beyond the 72 hours, the event should be reported as soon as possible. All other delays of reporting beyond 72 hours will result in reduced benefit payments.

Additional Limitations and Exclusions Specific to Baggage and Personal Effects: Benefits are not payable for any loss caused by or resulting from: breakage of brittle or fragile articles; wear and tear or gradual deterioration; confiscation or appropriation by order of any government or custom's rule; theft or pilferage while left in any unlocked or unattended vehicle; property illegally acquired, kept, stored or transported; Your negligent acts or omissions; or property shipped as freight or shipped prior to the Scheduled Departure Date; or electrical current, including electric arcing that damages or destroys electrical devices or appliances.

Purchase Up to Final Trip Payment Due Date for Pre-Existing Condition Waiver!

The Pre-Existing Condition Exclusion will be waived if the protection plan is purchased at or before final payment due date for the trip, for the full non-refundable cost of the trip and you are not disabled from travel at the time you pay the plan cost.

PLEASE REFER TO THE PLAN DOCUMENTS FOR A COMPLETE DESCRIPTION OF COVERAGE.

Capital Tours, Inc. is not an insurer and does not have any liability for any coverage amounts. As a travel retailer, Capital Tours, Inc. is not qualified or authorized to answer technical questions about the benefits, exclusions or conditions of any of the insurance coverages in the plan or to evaluate the adequacy of your existing insurance coverage. Capital Tours, Inc. and its employees may offer and disseminate travel insurance under the direction of Travel Insured International (TII). You may have coverage from other sources that provides you with similar benefits but may be subject to different restrictions depending upon your other coverages. You may wish to compare the terms of this plan with your existing life, health, home, and automobile insurance policies. If you have any questions about this coverage, contact TII at 844-440-8113. Purchasing a travel protection plan is not required in order to purchase any other products or services offered by Capital Tours, Inc..

This document contains highlights of the plans. The plans contain insurance benefits underwritten by the United States Fire Insurance Company under form series T210 et. al. C&F and Crum & Forster are registered trademarks of United States Fire Insurance Company. The Crum & Forster group of companies is rated A (Excellent) by AM Best Company 2018. The plans also contain non-insurance Travel Assistance Services that are provided by an independent organization, and not by United States Fire Insurance Company or Travel Insured International. Coverages may vary and not all coverage is available in all jurisdictions. Individuals looking to obtain additional information regarding the features and pricing of each travel plan component, please contact Travel Insured.

DETAILS OF COVERAGE

Trip Cancellation & Trip Interruption: Insurance benefits can be paid up to the Maximum Benefit Amount shown in the Plan's Schedule of Benefits. For Trip Cancellation you can be covered for up to 100% of the Trip Cost (published penalties and non-refundable travel arrangements). For Trip Interruption you can be covered for up to 150% of the Trip Cost (non-refundable land or water travel arrangements and additional transportation costs paid). Reasons for Trip Cancellation and Trip Interruption are as follows:

- a) Your or a Family Member's or a Traveling Companion's or a Business Partner's death, which occurs before departure on Your Trip (for Trip Cancellation) or while You are on Your Trip (for Trip Interruption);
- b) Your or a Family Member's or a Traveling Companion's or a Business Partner's covered Sickness or Injury, which: a) occurs before departure on Your Trip (for Trip Cancellation) or while You are on Your Trip (for Trip Interruption), b) requires Medical Treatment at the time of cancellation or interruption resulting in medically imposed restrictions, as certified by a Legally Qualified Physician, and c) and prevents Your participation in the Trip (for Trip Cancellation) or prevents Your continued participation on Your Trip (for Trip Interruption);
- c) You or Your Traveling Companion being hijacked, quarantined, required to serve on a jury (notice of jury duty must be received after Your Effective Date), served with a court order to appear as a witness in a legal action in which You or Your Traveling Companion is not a party (except law enforcement officers);
- d) Your or Your Traveling Companion's primary place of residence or destination being rendered uninhabitable by fire, flood, burglary or other Natural Disaster. The Company will only pay benefits for Losses occurring within 30 calendar days after the Natural Disaster makes your destination accommodations uninhabitable. Your destination is uninhabitable if: the building structure itself is unstable and there is a risk of collapse in whole or in part; (ii) there is exterior or structural damage allowing elemental intrusion, such as rain, wind, hail, or flood; (iii) immediate safety hazards have yet to be cleared such as debris on roofs or downed electrical lines; or (iv) the rental property is without electricity or water. Benefits are not payable if a storm, snow storm, blizzard or hurricane is named on or before the Effective Date of Your Trip Cancellation coverage;
- e) a documented theft of passports or visas
- f) You or Your Traveling Companion being directly involved in a traffic accident, substantiated by a police report, while en route to Your scheduled point of departure;
- g) Bankruptcy or Default of an airline, cruise line, tour operator or other travel provider (other than the Travel Supplier, tour operator or travel agency, from whom You purchased Your Travel Arrangements) causing a complete cessation of travel services more than 14 days following Your Effective Date. Benefits will be paid due to Bankruptcy or Default of an airline only if no alternate transportation is available. If alternate transportation is available, benefits will be limited to the change fee charged to allow You to transfer to another airline in order to get to Your intended destination. This benefit only applies if the Plan has been purchased within 14 days of the date Your initial deposit/payment for Your Trip is received; and You insure the full cost of Your Trip subject to penalties or restrictions;
- h) unannounced Strike that causes complete cessation of services for at least 18 consecutive hours of the Common Carrier on which You are scheduled to travel;
- i) Inclement Weather that causes complete cessation of services for at least 18 consecutive hours of the Common Carrier on which You are scheduled to travel;
- j) felonious assault of You or Your Traveling Companion within 10 days of the Scheduled Departure Date;
- k) a Terrorist Incident that occurs within 30 days of Your Scheduled Departure Date in a city listed on the itinerary of Your Trip. This same city must not have experienced a Terrorist Incident within the 90 days prior to the Terrorist Incident that is causing Your cancellation of Your Trip. Benefits are not provided if the Travel Supplier offers a substitute Itinerary;
- l) Your family or friends living abroad with whom You were planning to stay are unable to provide accommodations due to life threatening illness, life threatening injury or death of one of them;

All cancellations must be reported directly to the Travel Supplier within 72 hours of the event causing the need to cancel, unless the event prevents it, and then as soon as possible. All other delays of reporting beyond 72 hours will result in reduced benefit payments.

Travel Delay: The Insurer can reimburse You for covered expenses, up to the maximum shown in the Plan's Schedule of Benefits, if You are delayed while en route to or from, or during the Covered Trip for 6 or more hours due to a covered reason.

Missed Connection: You can be reimbursed if you miss your cruise or tour departure because Your arrival at Your destination is delayed for 3 or more hours due to a covered reason.

Baggage/Personal Effects: The Insurer can reimburse You up to the maximum shown on the Plan's Schedule of Benefits for loss, theft, or damage to Baggage and Personal Effects.

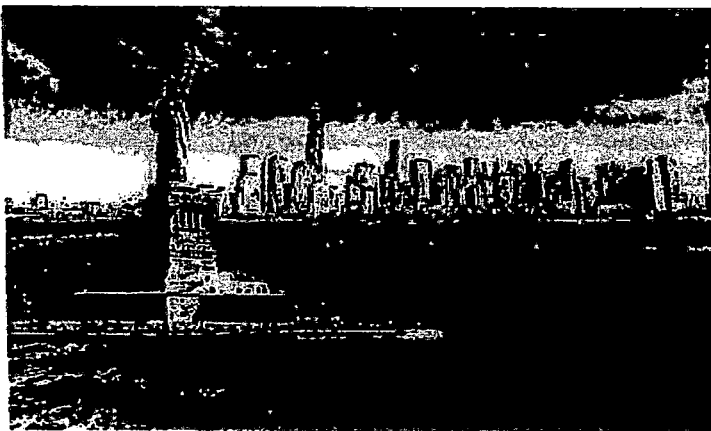
Baggage Delay: If Your checked baggage is delayed or misdirected for more than 24 hours from Your time of arrival at a destination other than Your return destination, You can be reimbursed for necessary personal effects.

Non-Medical Emergency Evacuation: The Insurer can pay for non-medical evacuation if, while on Your trip, a formal recommendation is issued for You to leave a country You are visiting due to a covered reason.

Accident and Sickness Medical Expense: The Insurer can pay benefits, up to the maximum shown on the Schedule of Benefits, if You incur Covered Expenses as a result of an Accidental Injury or a Sickness which first occurs during the Covered Trip.

Emergency Medical Evacuation, Medical Repatriation, & Return of Remains: If, while on a Trip, adequate Medical Treatment is not available in the immediate area, the Insurer can pay, subject to the limitations set out in the Plan, up to the maximum shown on the Plan's Schedule of Benefits, for Covered Transportation Expenses reasonably incurred if the Insured suffers an Injury or Sickness that is acute or life threatening and which warrants the Insured's transportation to the closest Hospital or medical facility capable of providing that treatment. Additional benefits and sub-benefits apply to this coverage, all of which are subject to the same maximum benefit amount.

Cancel For Any Reason: Optional Coverage applies only when requested on the application and the appropriate additional plan cost has been paid. CFAR must be purchased at the time of plan purchase and within 14 days of the date your initial trip deposit is received. If You purchase the Cancel For Any Reason protection and You cancel Your Trip for any reason not otherwise covered by this plan, the Insurer will reimburse You for up to 75% of the prepaid, forfeited, non-refundable payments or deposits You paid for Your Trip provided You cancel Your Trip more than 48 hours prior to your Scheduled Departure and You have paid the Travel Supplier for the full cost for all non-refundable Trip costs for Your Trip prior to Your cancellation. This benefit is not available to residents of New York State.



Note to Parent:

Don't Forget to Pack Travel Protection!

Being a parent can be extremely stressful. Letting your child travel without you is probably even further out of your comfort zone. Although you probably can't chaperone, you can consider travel protection for your child's trip.

Travel Protection Checklist

Which situations might apply to your student?

Not all plans offer Cancel for Any Reason (CFAR), and CFAR is not available to residents of New York State.

- ☐ The weather caused an overnight **flight delay** on the way to the final destination. Student Travel Protection may reimburse expenses paid to purchase meals and a hotel room near the airport for the night.
- ☐ A **family member is sick** with a long-term illness and the future is unknown. Student Travel Protection has Trip Cancellation or Interruption coverage that can reimburse your student's insured trip costs.
- ☐ The **airline lost your student's baggage**. Student Travel Protection can cover necessities like clothing and toiletries until he or she is reunited with their bags.
- ☐ Your child's **instrument gets damaged** on the plane. We can help cover the cost to replace their instrument.
- ☐ Your child just got the schedule for **sports tryouts**, and if they don't attend, they'll miss the season. Student Travel Protection can provide Cancel for Any Reason trip cost reimbursement in case the trip interferes with important dates.
- ☐ There is a family **medical emergency at home** and you need to get your child back home as soon as possible. Trip interruption may reimburse unused non-refundable travel arrangements and added transportation costs.
- ☐ Your child gets into an **argument with their friends** and doesn't want to go on the trip anymore. Student Travel Protection can include Cancel for Any Reason to reimburse their insured trip cost.
- ☐ Your child received their **report card**, and you're not too happy about it. Student Travel Protection can include Cancel for Any Reason for trip cost reimbursement in case you make the decision that the trip is off.

Non-Insurance Assistance Services (provided by OnCall International)

- ☐ Your child is shopping with friends when their **wallet with credit cards is stolen**. The assistance services help them report the theft and to cancel and replace the credit cards.
- ☐ Your child **misplaced their eyeglasses**. The assistance services can cover eyeglass replacement.
- ☐ The panic sets in when your child lost their **important prescription drug**. These services provide assistance to replace the medication.



**TRAVEL INSURED
INTERNATIONAL**
A CRUM & FORSTER COMPANY

**Worldwide Trip Protection and
24/7 Non-Insurance Assistance Services**

Insurance benefits are subject to limitations and exclusions, including an exclusion for pre-existing conditions.

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02.05.18
T-1

Student Name	Homeroom	Homeroom	Totals
Khalia Toeuy	227	227	6
Joseph Baez	227	229	6
Kori Sea	227	230	5
Luis A. Cintron Jr.	227	236	7
Kelvin Perez	227	237	6
Israel Armstead	227		
Teagan Parke	229		
Aeyjay Pring	229		
Dylan J Cormier	229		
Madison Eng	229		
Eseoghene Nsumei	229		
Bryanna Pacheco	229		
Seyha Sun	230		
Aubrianna Campbell	230		
Ivy Tran	230		
Soraya Lima	230		
Eila Tejeda	230		
Christian Da Rocha	236		
Karma Sok	236		
Reton Chim	236		
Serenity Ou	236		
Arimel Ramirez-Zabala	236		
Seth Ly	236		
Brianna Holleran	236		
Abigail Solazzi	237		
Fezco Sanchez	237		
Ella Heng	237		
Nysiani Delvalle	237		
Clay Weeden	237		
Leonardo Khuong	237		



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Jaime Moody
Assistant Principal

Donna Maluccio
Assistant Principal

November 30, 2021

Dear 8th Grade Students and Families,

This notice is to inform you that we are currently planning an 8th grade trip at the end of the school year to Boston. This is our first year participating in an overnight trip. This trip will be one of the 8th grade highlights for many of our students this year, and we are very excited to be able to offer an overnight trip. At this point, we are still awaiting School Committee approval, but we wanted to get some information out to parents.

Below includes some key information about the trip:

- Dates: Tuesday May 31 - Wednesday June 1, 2022
- Cost Estimate: \$584
 - Cost subject to fluctuation of Red Sox tickets
- Planned Activities:
 - Kennedy Institute for the U.S. Senate
 - Quincy Market
 - Guided Tour of Boston
 - Red Sox Game
 - Duck Tour
 - Boston Tea Party Shop and Museum
 - Moakley Courthouse with mock trial

We acknowledge that Boston does not replace our desire to provide students with a trip to our nation's capitol, Washington D.C., but this location provides us with the opportunity to allow for an overnight trip that isn't subject to out-of-state travel restrictions. It is close to Lowell should something occur with our students and gives students an end-of-school experience to treasure. Our 8th-graders have worked incredibly hard in their four years at Butler Middle School and we are excited to present them with this opportunity.

Please join us next Tuesday, November 30th at 6:00 PM for a virtual informational session to address any questions about this experience!

Join Zoom Meeting
<https://lowell-k12-ma-us.zoom.us/j/87581052651?pwd=YkpaMFM1ZnlyeEpabVdjMTJodno0QT09>
Meeting ID: 875 8105 2651
Passcode: butler